



FUNDING APPLICATION CHECKLIST

Before you send your application to the Bartko Foundation, please review your request to ensure that it is complete and includes all required documentation and attachments.

- All questions on the application have been answered.
- Enclosed is documentation of the applicant's income (pay stub, W-2, etc.)
- Attached is written evidence of the applicant's current participation in a school or other self-sufficiency program.
- A Sponsoring Agency letter is enclosed that explains how the agency is working with the applicant, verifies the applicant's self-sufficiency program/actions and, if possible, confirms mother is not married nor has a partner living in her home but does have dependent child living in her household.
- If applicant is applying to the Bartko Foundation without the benefit of a sponsoring agency, enclosed are three letters from individuals, unrelated to the applicant, who can verify she is a single minority mother with dependent children living in her home and that she is not married nor has a partner living in her home.
- Enclosed is written verification from the vendor of the total cost of the self-sufficiency project. (Price List, Invoice, print-out, etc.)

FOR TRANSPORTATION REQUESTS ONLY;

- A copy of a current Pennsylvania driver's license is enclosed.
- A verification letter from Community Auto that confirms the applicant applied to them for assistance is attached.
- A confirmation letter from the Ways to Work Program that verifies the applicant applied to them for assistance is attached.

When completed, mail the application along with the required attachments to:

Bartko Foundation, P.O. Box 17160, Pittsburgh, PA 15235.